## First Digital

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## Create Transfer-Out Instruction

Winnie Yuen - 2024-02-02 - Digital Asset Instructions

Users need to submit a transfer-out instruction with First Digital before the team can proceed with it.

- 1. Go to Asset Transfer and click on **Transfer-Out**.
- 1. You will see an overview of your withdrawals and click on **New Transfer-Out**.
- A pop up will appear and select the currency and fill out the information. Click on Next to proceed.
- 1. In the second step, enter the amount or click the Max button if you want to withdraw all available amounts in the account. Afterwards, click **Next** to proceed.
- 1. Review your withdrawal instruction and click **Submit** to confirm the instruction.
- 1. You will now see the instruction in the overview with a **Status**. The instruction will go through a review phase (Initiated) before it is completed. For each instruction, there is an **Action** item and you cancel the instruction (x icon).

## **Important:**

If you cannot locate the token within the dropdown list, please contact our Customer Success Team or submit a ticket via Helpdesk.