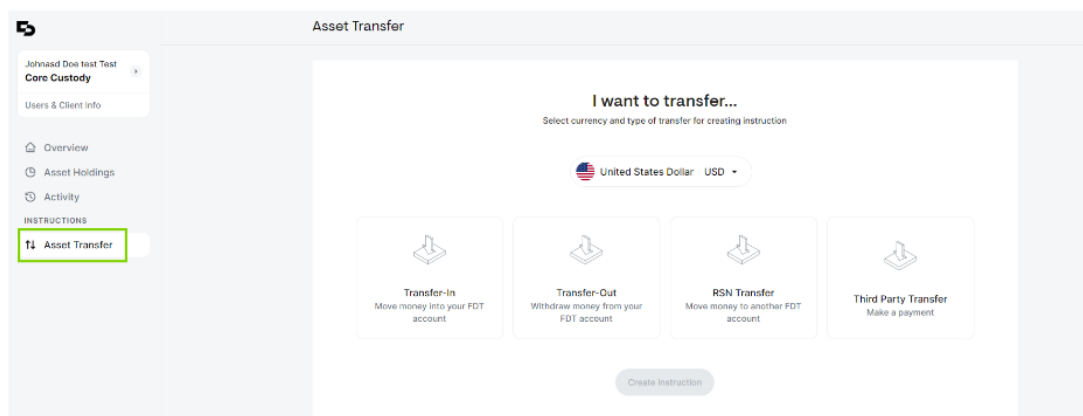


Create Transfer-In (Fiat) Instructions

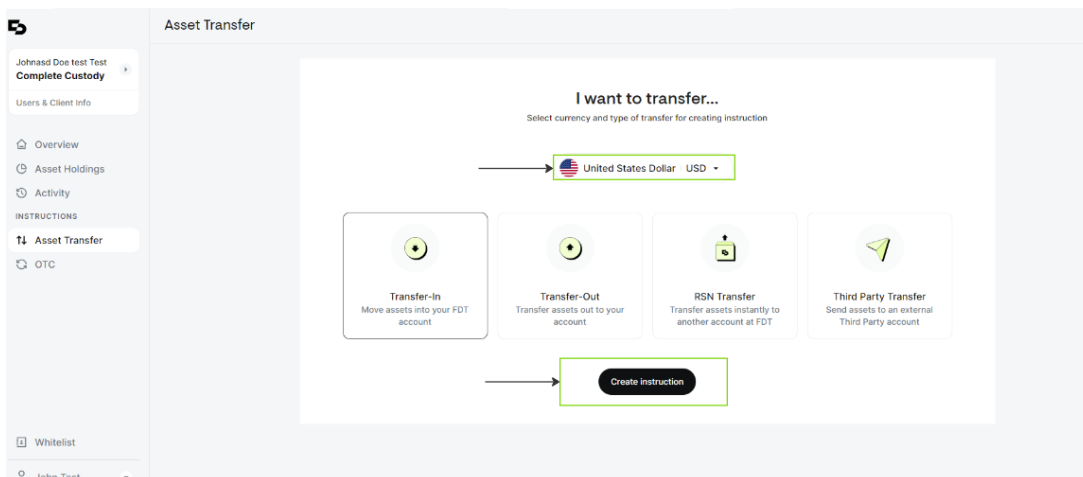
sara li - 2024-05-23 - Fiat Instructions

To transfer assets into your FDT account, you need to create a Transfer-In instruction through the Client Portal.

1. Navigate to the **"Asset Transfer"** tab on the left panel.



2. From the dropdown menu at the top, select a fiat currency you would like to transfer. Choose **"Transfer-In"** and click on the **"Create Instruction"** button.



3. Fill out the required fields:

- **From Bank Account:** Choose from your list of whitelisted bank accounts (Third-Party or your own account)
- **To My FDT Account:** Choose the First Digital account you would like to transfer funds to

- **Amount:** Enter the desired deposit amount
- **Source of Funds:** Select from the available options in the dropdown menu. Please choose "Others" if none of the available options are deemed suitable and provide a detailed written description of the Source of Funds.

Click on "**Next**" to proceed.

The screenshot shows a web interface for a 'Transfer-In' process. At the top, there's a header with a logo and the text 'Transfer-In Johnasd Doe test Test Core Custody'. The main content area features a white card titled '1 Details'. Inside the card, there are four sections: 'FROM BANK ACCOUNT' with a dropdown menu labeled 'Select'; 'TO MY FDT ACCOUNT' with a dropdown menu labeled 'Select'; 'AMOUNT' with a text input field and a 'USD' label; and 'SOURCE OF FUNDS' with a dropdown menu labeled 'Please Select'. A black 'Next' button is located at the bottom right of the card.

4. You can include Additional Notes or upload Additional Documents here. Click on "**Next**" to proceed.

- *Providing this additional information facilitates the prompt processing of your funds.*

The screenshot shows a web interface for the 'Additional Info' step of a 'Transfer-In' process. The main content area features a white card titled '2 Additional Info'. Inside the card, there are two sections: 'INSTRUCTION NOTES' with a text input field and the word 'OPTIONAL' to its right; and 'ADDITIONAL DOCUMENTS' with a file upload area and the word 'OPTIONAL' to its right. The file upload area includes a circular icon with an upward arrow, the text 'Drag & drop file here or click to upload', and the text 'Supported formats: JPG, PNG, PDF' and 'Maximum size of 1 file: 25 MB'. A black 'Next' button is located at the bottom right of the card.

5. Review the details of your instruction to ensure information accuracy and review our disclaimer. Click on **"Submit"** to proceed.

Warning

Please note that deposit amounts that are under USD 1,000 are subject to a USD 25 fee.

6. A summary of the instruction created will be displayed, and the initial instruction status will be shown as "Initiated."

Warning

The cut-off time is 5:00 pm HKT, funds that arrive in our FDT bank account after 5:00 pm will be processed the following business day.

In case if you are unable to locate the bank account in the dropdown list, please contact our Client Services Team via **cs@1stdigital.com**