## **5** First Digital

Knowledgebase > Client Portal > Getting Started > Account and User Management > Change Profile Information

## Change Profile Information

Winnie Yuen - 2024-02-01 - Account and User Management

Update your profile information under My Profile anytime.

1. Click on My Profile and then **on your name**.



1. A new window will appear, and you will have two sections for you to edit information.

Under **Account & Profile**, you can edit personal information by simply clicking on Add or Modify next to the information you want to change. For security-related settings, you can change your password anytime. Please note that 2-factor Authentication is a mandatory requirement for account set-up and will be enabled upon account sign-up. You can also log out of the Client Portal from this screen.

## **Important**

You cannot edit your UserID and name, and 2-factor authentication is a mandatory requirement for account set-up for higher security on your assets under custody.