First Digital

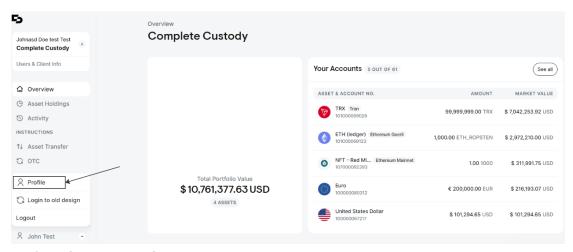
Knowledgebase > Client Portal Next Gen > Getting Started > User Account Management > Change Password

Change Password

sara li - 2025-12-18 - User Account Management

To secure your account, First Digital recommends you regularly change your password.

1. Navigate to your name at the bottom of the left panel. Click on "Profile"

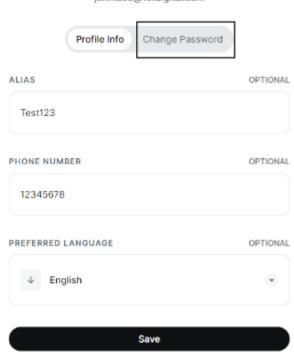


2. Select "Change Password"

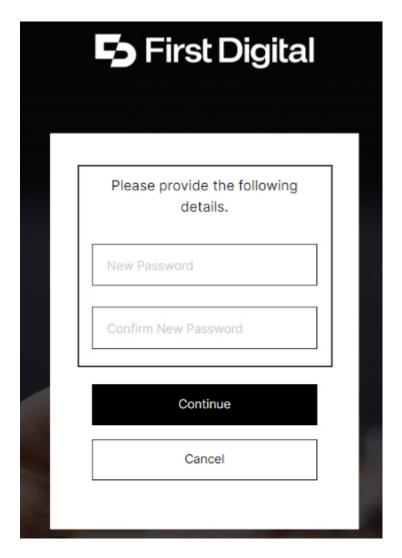


John Test

john.doe@1stdigital.com



- 2. You will be redirected to the change password screen.
- 3. Complete the "New Password" and "Confirm New Password" fields.



- 4. Click "Continue" to proceed
- 5. You will be redirected to the Client Portal.

Warning

 $Passwords \ are \ confidential \ and \ First \ Digital \ will \ never \ request \ clients \ to \ share \ or \ reveal \ your \ password \ information.$