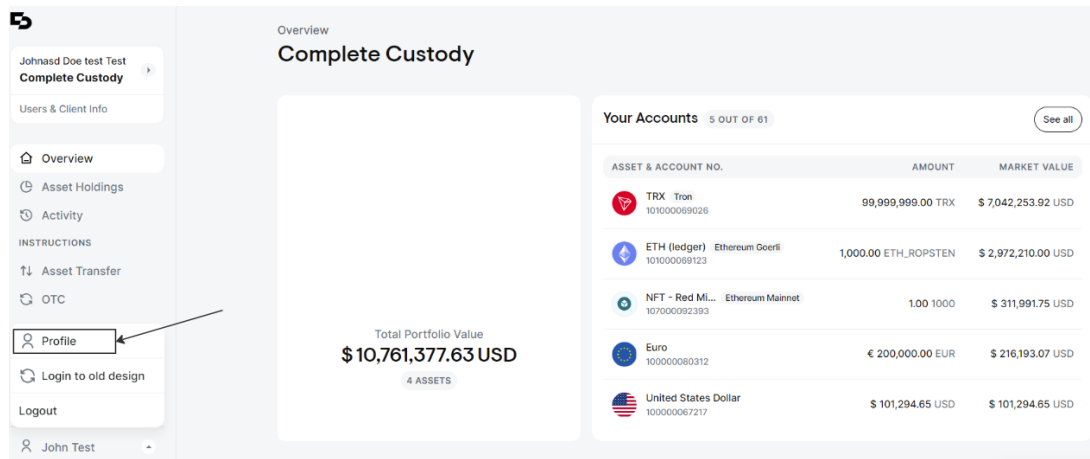


Change Password

sara li - 2025-04-05 - User Account Management

To secure your account, First Digital recommends you regularly change your password.

1. Navigate to your name at the bottom of the left panel. Click on **"Profile"**



2. Select **"Change Password"**



John Test

john.doe@1stdigital.com

Profile Info

Change Password

ALIAS OPTIONAL

PHONE NUMBER OPTIONAL

PREFERRED LANGUAGE OPTIONAL

2. You will be redirected to the change password screen.
3. Complete the "**New Password**" and "**Confirm New Password**" fields.

Please provide the following details.

4. Click "**Continue**" to proceed

5. You will be redirected to the Client Portal.

Warning

Passwords are confidential and First Digital will never request clients to share or reveal your password information.